

HOW LONG DOES PRE-ENROLLMENT TAKE?

- Standard processing time is approximately 3-4 business days.

WHERE SHOULD I SEND THE FORMS?

- Mail the original forms to: (please make sure to send Attn: EDI Support (C25) rather than to the department listed on the enrollment forms)
Medi-Cal Dental Program
Attn: EDI Support (C25)
PO Box 15609
Sacramento, CA 95852-0609

FAXED COPIES ARE NOT ACCEPTED, ORIGINALS MUST BE SENT TO OFFICE ALLY.
ONCE RECEIVED OFFICE ALLY WILL SIGN AND MAIL FORMS DIRECTLY TO DENTI-CAL.

WHO CAN SIGN THE FORMS?

- Requires the owner of the practice to sign in BLUE INK!
 - Signature must be original
 - Signature must be by owner
 - Medi-Cal will not accept signatures that are not original or by anyone other than the owner.
 - DO NOT use white out

FORMS MUST BE SIGNED IN BLUE INK!

WHAT FORMS DO I NEED TO COMPLETE?

- New EDI Submitter:
 - EDI Enrollment Application (also referred to as: Medi-Cal Dental Telecommunications Provider and Biller Application/Agreement)
 - Provider Service Office EDI Option Selection Form (see page 2 for how to fill out the EDI Input/Output Options section of this form)
 - EDI Supply Request Form
- Currently submitting electronically to Denti-Cal, but want to switch to Office Ally:
 - Provider Service Office EDI Option Selection Form

WHERE DO I FIND THESE FORMS?

- <http://www.denti-cal.ca.gov/WSI/Prov.jsp?fname=EDI>

HOW DO I CHECK STATUS?

- To check status call Denti-Cal at 916-861-2353 and ask if you are linked to Office Ally's submitter ID (OFFICEALLY).

